

GOVERNMENT OF ANDHRA PRADESH
Notification for Filling up of Backlog Vacancies for SCs/STs in AP Last Grade Service
Rules in the cadre of Office Subordinate/Watchman/Chowkidar /Cook/Kamati

Collector's Rc.No.2598/2017/A3

Dated:22.02.2018
District: Vizianagaram

Applications are invited from eligible S.C. & S.T. Candidates for recruitment to posts of Office Subordinates/Watchman/Chowkidar/Cook/Kamati/Helper etc in AP last Grade Service Rules for recruitment of backlog vacancies of S.C. & S.Ts under Class-IV Services in Vizianagaram District.

Department wise vacancies reported in Last Grade Services:

ABSTRACT – (Group – IV Services)

SI.No	Cadre	SC		ST		Total
		G	W	G	W	
1	Office Subordinate	10	13	5	5	33
2	Watchman/Chowkidar	3	2	1	2	8
3	Cook/Kamati	1	1	1	0	3
4	Helper	0	1	0	0	1
	TOTAL	14	17	7	7	45

** The vacancies given are subject to decrease or increase according to Circumstances.

** The notification can be cancelled or some posts can be reduced at any instance according to circumstances.

2. EDUCATIONAL QUALIFICATIONS:

1	Office Subordinate	1. Must have passed 7 th class examination 2. Must be able to ride bicycle
2	Watchman/ Chowkidar	1. Must have passed 5 th class or its equivalent examination. 2. Must be an Ex-serviceman or must have been trained in Civil Defence or as a home guard. 3. Must be able to ride a bicycle
3	Cook/Kamati	1. Must be able to read and write in Telugu 2. Must have experience one year in relevant vocation
4	Helper	1. Must have passed in VIII standard

Note: 1. No bonus marks will be given for higher qualification than the prescribed qualification.

2. No bonus marks will be given on registration of name in the Employment exchange
3. No oral Interview will be conducted.

3. **AGE:** The applicant should have completed (18) years of age as on 01/01/2018 and should not have completed 47 years of age as on the said date.

4. **SCALE OF PAY:** As per AP - Revised Pay Scales – 2015

5. Selection of candidates will be made on the basis of marks obtained in the qualifying academic examination i.e., 8th, 7th, 5th class as the case may be. The candidates who have not passed the qualifying examination i.e., 8th, 5th and 7th need not to apply.

NOTE: The candidates who did not study 8th, 7th and 5th are not eligible to apply to the posts of Office Subordinate and Watchman/Chowkidar respectively, since marks in 8th, 7th and 5th class are criteria for selection

6. Selection of candidates to the posts of Cooks/Kamati will be done by the Committee constituted separately for this purpose.

7. The candidates applied to the posts of Cooks/Kamati should enclose the experience certificate in the relevant vocation

8. Selection of an applicant by the competent authority carries with no guarantee of actual appointment.

.....contd.

IMPORTANT INSTRUCTIONS

1. Applying candidates can download the detailed notification and other important instructions in respect of this recruitment through Internet @ <http://vizianagaram.nic.in>.
2. a) The candidates should compulsorily apply online in website vizianagaram.nic.in and should take the printout of the online application and keep the same with them and should produce whenever the candidate is asked to produce the same. No manual applications will be accepted.
b) The receipt of applications online will be from **23.02.2018 to 04.03.2018**.
3. Candidates applying for more than one post should apply separately for each post

RESERVATION TO LOCAL CANDIDATES:- Reservation to the Local candidates is applicable as provided in the Rules and as amended from time to time as in force on the date of notification. The candidates claiming reservation as Local candidates should obtain the required Study certificates (from I Class to VIII class) OR Residence Certificate in the Proforma only for those candidates who have not studied in any Educational Institutions as the case may be. The relevant certificates may be kept ready with authorized signature to produce as and when required.

DEFINITION OF LOCAL CANDIDATE:

- i). "LOCAL CANDIDATE" means a candidate for direct recruitment to any post in relation to that Local areas where he/she has studied in Educational Institution(s) for not less than four consecutive academic years prior to and including the year in which he/she appeared for 8th, 7th, 5th class. If however, he/she has not studied in any educational institution during the above four years period, it is enough if he/she has resided in that area which is claimed as his/her local area during the above said period.
- ii). In case Candidate does not fall within the scope of above then, if he/she has studied for a period of not less than Four years prior to and inclusive of the year in which he/she has studied 8th, 7th, 5th classes, he/she will be regarded as local candidate on the basis of the maximum period out of the said period of four years and where the period of his/her study in two or more local areas are equal, such local area where he/she has studied last in such equal periods will be taken for determining the local candidature. Similarly, if he/she has not studied during the above said period in any Educational Institution(s) the place of residence during the above period will be taken into consideration and local candidature determined with reference to the maximum period of residence or in the case of equal period where he/she has resided last in such equal periods.
- iii). If the claim for local candidature is based on study, the candidate is required to produce a certificate from the Educational Institution(s) where he/she has studied during the said 4 years period. If, however, it is based on residence, a certificate should be obtained from an officer of the Revenue Department not below the rank of a Mandal Revenue Officer in independent charge of a Mandal.
- iv). If, however, a candidate has resided in more than one Mandal during the relevant four years period but within the same District or Zone as the case may be separate certificates from the Mandal Revenue Officers exercising jurisdiction have to be obtained in respect of different areas.

NOTE:RESIDENCE CERTIFICATE WILL NOT BE ACCEPTED, IF A CANDIDATE HAS STUDIED IN ANY EDUCATIONAL INSTITUTION UPTO 8th/7th/5th. SUCH CANDIDATES HAVE TO PRODUCE STUDY CERTIFICATES INVARIABLY.

Candidates are advised to refer provisions of the PRESIDENTIAL ORDER 1975 in this regard

5. Candidates must make arrangements to see that communications addressed to them at the addresses stated in their applications are re-directed if necessary. Every effort will be made to take account of changes in candidates address but cannot accept any responsibility in this matter.
6. If study / residential certificate is not produced by the candidate when required to be produced, he / she will be treated as NON LOCAL.
7. Applicant will be disqualified who attempts to canvas or to bring influence to bear on the District Selection Committee personally or by a letter. The same penalty will be imposed if any relative, friend, patron, official or other persons attempts to influence the Collector on behalf of the applicant.
8. Application in which any portion of the required information is not correctly and completely given will be summarily rejected.
9. Application from persons in the service of the Indian Union of a State in India or in the employ of local bodies whether they are permanent or approved probationers or probationers or holding the appointment on temporary or officiating basis which are not sent through the authority competent to appoint them in the posts which they are holding will be summarily rejected.
11. For any information / intimation/ publication of results / schedule of certificate verification etc., with regard to this notification, the candidates have to pursue through the following web site_ vizianagaram.nic.in

**Sd/-Vivek Yadav,
Chairman &
District Collector (DSC),
Vizianagaram.**